

## **DR. A. P. J. ABDUL KALAM LIBRARY**

### **ABOUT LIBRARY**

In any educational institution, a proper place with suitable ambience and environment for study with concentration and availability of sufficient resource bank of the study material, that is books and modern source of ICT are basic necessity. Our university provide a well-designed spacious separate library premises with centrally air-conditioned reading halls having adequate seating capacity. The library will be equipped with modern stacks of varied and rich collection of text books, journals, reference books and periodicals along with e-resources. The library also provide access to many useful legal online databases for the use of the students, research scholars and faculty members as well. Dr. A.P.J. Abdul Kalam library is known for its quality and valuable collections on legal and allied subjects to support the students, research scholars and faculty members.

The University Library is housed in Dr. A.P.J. Abdul Kalam Library complex, which is a three-storey building. The University Library has a seating capacity of approx. 200 readers at a time and approx. 30 in Digital Section.

The library holds an extensive collection of reference materials which can be consulted for finding information on specific facts. These resources include Dictionaries, Directories, Handbooks, Encyclopedias and Yearbooks for reference only. The Open Access System is adopted by the library for early access to literature and other information. Library is automated with SOUL Software.

#### **Collection:**

Total Books – 7178

“Browse the Library Collection (OPAC)”

**OPAC URL:** [192.168.10.128/WebOPAC/default.aspx](http://192.168.10.128/WebOPAC/default.aspx)

**(a) Journals - 14**

(i) All India Reporter (1975 onwards)	(ii) AIR Accident Claims & Compensation
(iii) AIR Civil Cases	(iv) AIR Law Lines
(v) AIR Cheque Dishonors Report	(vi) Criminal Law Journal (2010 onwards)
(vii) Corporate Law Advisor	(viii) Company Cases
(ix) Indian Bar Review (1983 onwards)	(x) AIR Manual, 6 <sup>th</sup> edition (1 – 45) volume
(xi) Labour & Industrial Cases (2010 onwards)	(xii) Selected Judgment & Professional Ethics
(xiii) Supreme Court Cases (SCC)	(xiv) Law Herald (Punjab & Haryana) & (Supreme Court)

**(b) Periodicals/ Magazine – 12**

(i) Pratiyogita Darpan	(ii) Competition Success Review
(iii) India Today	(iv) Kurukshetra
(v) Organiser	(vi) Yojana
(vii) Down to Earth	(vi) Outlook
(ix) Reader Digest	(x) University News
(xi) Pratiyogita Darpan(Hindi)	(xii) Dristy

**(c) Newspapers - 12**

(i) The Hindu	(ii) The Tribune
(iii) Dainik Jagran	(iv) Dainik Bhaskar
(v) Employment News	(vi) Hindustan Times
(vii) Amar Ujala	(viii) Hari Bhumi
(ix) Indian Express	(x) Punjab Kesari
(xi) Dainik Tribune	(xii) The Times of India



The University Library provides the access of following Databases namely SCC-Online, Hein Online, Lexis-Nexis Advance, AIR Online, Live Law, EBC Reader, JSTOR, Brill E-Journal and Legal Bites. Users can access online resources even when they are far from the campus through Knimbus remote access platform with their Unique ID and Password. The library is the member of E-ShodhSindhu: Consortium for Higher Education Electronics, National Digital Library of India (NDLI), DELNET, ONOS. The library has also subscribed the Plagiarism Detection Software namely Drillbit & Turnitin Software. The library has Digital Resources Centre in the Library on the 1<sup>st</sup> floor to access the E-resources subscribed by the library.

➤ **Digital Resources**

The library is providing the access of subscribed digital resources to the library users through Remote access platform namely Knimbus with their Unique ID and Password.

- Link for digital remote access through Knimbus.

<https://www.knimbus.com/librarian#/elibrarySetup/dashboard>

 <p>The logo for EBC Reader features three stylized book spines in red, yellow, and grey. Below the spines, the text "EBCReader" is written in a bold, sans-serif font, with "EBC" in red and "Reader" in grey. Underneath, the tagline "Read. Research. Apply" is written in a smaller, italicized font.</p>	<p><b>EBC Reader:</b> - EBC Reader is the largest and most advanced legal e-Library, which automatically updates itself with the latest editions of quality e-books: EBC Reader facilitates 350+ legal titles including leading EBC textbooks, Dictionaries, legal interest books, Manuals, commentaries and also a large number of central Acts &amp; Rules.</p>
 <p>The JSTOR logo consists of a dark red square containing a large, ornate, gold-colored letter 'J' with intricate scrollwork. Below the 'J', the letters "STOR" are written in a gold, serif font. A thin horizontal line is positioned below the square.</p>	<p><b>JSTOR:-</b> (Short for Journal Storage) JSTOR is a digital library for archiving academic journals, founded in 1995. It provides full-text searches of several hundred well-known journals. It contains digitized book issues of academic journals, as well as current issues of Journals in the humanities and Journals.</p>
 <p>The SCC Online logo features the letters "SCC" in a large, bold, black sans-serif font. Below "SCC", the word "ONLINE" is written in white, uppercase letters on a red rectangular background. A small registered trademark symbol (®) is located to the upper right of the "C" in "SCC".</p>	<p><b>SCC Online:</b> - With continuously updated databases and latest judgments available even before being published in SCC (weekly) or other print journals. SCC Online web edition is a comprehensive resource for coverage of Indian and International Law Reports. For more details of the Indian (Supreme Court, High Courts, Tribunals and Others) and overseas (U.K, U.S.A, Bangladesh, Singapore, Canada, Sri Lanka and others secondary sources covered.</p>



**Lexis Nexis Advance:-** Is a revolutionary and unmatched online legal research platform that gives you access to the content that you know and trust with the smartest search relevance technology with a host of other user-friendly features. The platform has latest full text and head noted judgments from Supreme Court of India, all leading High Courts and from various Tribunals. The Universal Bare Acts with Rules and Regulations and legislations from various States are up to date and current on the platform. Lexis Advance® India also gives you access to the leading and authoritative commentaries and analysis by renowned legal experts like, DD Basu, MP Jain, Mulla, A Ramaiya, Kailasam, Bhandari, Tannan, Ratanlal & Dhirajlal and Halsbury's Laws of India and covers the Labour Law Journal and Madras Law Journal (Civil and Criminal). The platform has International Content covering primary and secondary legal sources from the US, the UK, Canada, Australia, New Zealand and other Commonwealth countries and premium contents like Halsbury's Laws of England (HLE), All England Reporter (ALL ER), Encyclopedia of Forms and Precedents, to name a few.



**Live Law** is authentic legal News Portal Which is Committed to providing accurate and honest news about legal developments. It is guided by the values enshrined in the preamble of Constitution of India. It provides more information about accountable, thereby strengthening its role in a constitutional democracy.



**Hein Online** is a premier online research platform that provides more than 205 million pages of multidisciplinary periodicals, essential government documents, international resources, case law, and much more. With Hein Online, users can access more than 3,100 scholarly journals that examine more than a thousand topics, all dating back to the first issue ever published. Hein Online has incorporated a number of artificial intelligence tools and research aids. Hein Online support resources guide subscribers through the use of its interface, tools, and databases.



We also can boast of having the entire infrastructure of publishing our publications under one roof. From receiving the Judgments from across India to editing them, pre-press activities, printing, post-press activities and finally dispatching them - all these activities are done under one roof. We command the readership loyalty of nearly 1 million readers and we dispatch close to 100,000 books per month.



Legal Bites is one of the most popular legal education websites with 1 million+ pageview. Advertise with Legal Bites platform which caters for all Law Students, Law Schools and Business Professionals with the motto “Law and Beyond”. It is a podium of opportunities for advertisers as it has a rich demographic profile of members as well as visitors. We publish upcoming competitions, career opportunities, including internships, publications in reputed law journals, paper presentations at national and international conferences, seminars, workshops, among others. We have more than 1 million page views in a month. Advertise your product, services or courses at India’s fastest-growing law portal.



DELNET has been actively engaged with the compilation of various Union Catalogues of the resources available in member-libraries. It has already created the Union Catalogue of Books, Union List of Current Periodicals, Union Catalogue of Periodicals, CD-ROM Database, Database of Indian Specialists, Database of Periodical Articles, Union List of Video Recordings, Urdu Manuscripts' Database, Database of Theses and Dissertations, sample databases of language publications using GIST technology and several other databases. The data is being updated in these databases and is growing rapidly. All the DELNET databases have been resident on DELSIS, an in-house software developed on BASIS Plus, an RDBMS, the product of Information Dimensions Inc. of USA which has been provided to DELNET courtesy National Informatics Centre, New Delhi.



Brill is an important publisher of journals, with over 300 titles in various subject areas. Nearly all our titles are available in print and online formats. Our E-Journals are available on our new [brill.com](http://brill.com) platform.



The Prime Minister of India in his address to the Nation from the ramparts of the Red Fort on 15th August, 2022, had pointed out the importance of Research and Development in our country in the *Amrit Kaal*. He had given the clarion call of “**Jai Anusandhan**” on the occasion. The National Education Policy, 2020 (NEP 2020) has also identified research as a

	<p>corequisite for outstanding education and development in our country. In response to the vision of making India <i>Atmanirbhar</i> and <i>Viksitbharat@2047</i>, the Government of India approved One Nation One Subscription scheme to provide country-wide access to international high impact scholarly research articles and journal publications to students, faculty and researchers of all Higher Education Institutions managed by the central government and state governments and Research &amp; Development Institutions of the central government.</p>
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### **Library Services**

- The University Library offers various services such as:
  - Circulation Services
  - Reference Services.
  - A Separate Reading Hall.
  - Library Orientation & Training Programme to access E - Resources.
  - Current Awareness Services.
  - Question Bank Service.
  - Library Surveillance through CCTV system.

### **Library Timings**

<b>Sr. No.</b>	<b>Service</b>	<b>Timing on Working days</b>	<b>Timing on Weekends</b>
1.	Library Reading Hall (2 <sup>nd</sup> Floor)	09:00 AM - 12:00 PM	09:00 AM - 12:00 PM
2.	Circulation (Issue and Return)	09:00 AM – 06:00 PM	--

- The library will remain closed on all gazetted holidays.
- This schedule is subject to change by the library with the approval of the competent authority.

## **Wi-Fi:**

Library is providing the Wi-Fi facility in the library premises to all library users for their study.

## **Previous Year Question Paper:**

The library is also provided the Previous Year Question Paper facility to the students which are available through University Website as well as in University Library.

## **Library Rules & Regulations**

### **Circulation Rules**

#### **▪ Borrowing Entitlement: -**

The members shall be permitted to borrow books from the library against a bar-coded Identity-cum-Library Card. The number of books to a member shall be issued as per his/her entitlement as follows.

<b>Sr. No.</b>	<b>Category</b>	<b>No. of Books</b>
1.	Faculty Members and Statutory Officers of the University.	08
2.	Teachers appointed on Contract basis / Guest basis.	02
3.	Non-teaching Employees (Permanent)	02
4.	Students	03

#### **4.2 Period of loan:**

<b>Sr. No.</b>	<b>Category of Reading Material</b>	<b>Category of users</b>	<b>Loan Period</b>
1.	Books	1. Faculty Members and Statutory Officers of the University 2. Teachers appointed on Contract basis / Guest basis. 3. Non-teaching Employees (Permanent) 4. Students	2 Months 14 Days 1 Month 14 Days

Reference Books, Old, Unbound, Bound Journals and Non- print materials are not to be issued; however, these may be issued to Faculty members and statutory officers of the University with the permission of the University Librarian as a particular case only for an overnight.

Reference books and rare books are placed in a restricted category. They are not being sent out except in exceptional cases where the rule may be relaxed on the recommendation of the Assistant Librarian/University Librarian.

### **Discipline and Decorum within the University Library premises and other guidelines:**

1. All the members shall maintain perfect silence & discipline in the library premises, should not disturb other users in any way and observe the library rules.
2. Personal belongings are not allowed inside the library. Bags, Personal books, Printed materials, files, rain-coats, umbrellas and issued books not meant for return shall be kept at the property counter at member's own risk and responsibility.
3. Using mobile phones and audio instruments with or without a speaker or headphone is strictly prohibited in the library premises.
4. Staying in groups in the library is forbidden.
5. Any refreshments, eatables and soft drinks are not allowed anywhere on the library premises.
6. Keep chairs at their proper place without making noise.
7. Students shall not marking, underlining, doodling, defacing and damaging the library material in any way. If anyone is found doing so, he/she will be charged the full replacement of the cost of the book/material and disciplinary action can also be taken.
8. Members found staying in groups, talking loudly, shouting or quarreling, eve-teasing, or any other act of indiscipline shall be liable to punishment.
9. Smoking / Spitting / Sleeping inside the Library is strictly prohibited.
10. Notices, publicity materials / wall writings, etc., are not allowed in any part of the library premises.
11. The library books/documents must be returned to the library on the last working day during vacations.
12. The library member shall show the books and other materials that are being taken outside of the library to the staff at the checkpoint/entrance counter of the library. The library reserves the right to check the contents of the items at the checkpoint/property counter.
13. The library will not be responsible for any damage or loss to equipment plugged into a power point in the library or to data stored thereon as a result of power fluctuations or any other cause.

14. Any member found guilty of carrying any book or any other reading / published material or property of the library outside of the library without proper issue or authorization shall be liable to disciplinary action/withdrawal of Library services and/or fine. The nature of punishment shall be determined by the University Librarian with the approval of the competent authority.

15. The University Librarian shall be competent to impose any one or more of the following penalties if any act of discipline:

- Warning
- Fine
- Temporary or permanent withdrawal of library facilities or cancellation of membership.
- In-case of indiscipline of serious nature, the Librarian shall be competent to recommend the case to competent authorities for rustication from the University.

➤ **Library Staff**

<b>Sr. No.</b>	<b>Name of Employee</b>	<b>Designation</b>
1.	Dr. Amit Guleria	Librarian
2.	Mr. Gaurav	Clerk
3.	Ms. Kamal Malik	Library Attendant

**Contact Person:**

**Dr. Amit Guleria**  
**(Librarian)**

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